

**Area XV Regional Telecommunications Council
Meeting Minutes**

**January 23, 2013
4:00 p.m.**

Meeting was held via ICN with the following sites: IHCC CC1; Monroe Co Service Center CC 2; and IHCC Wm Penn Service Center/ Rm.2

PRESENT: Linda Abel, Barbara Blaylock, Darlas Shockley, Cherrie Gladden, Jon Proenneke, Sherry Langfritz, Ron Oswalt, and Don Yoho,

ABSENT: Kevin Crall, Jennifer Sterling, Mary Jane Sullivan and Himar Hernandez.

APPROVAL OF MINUTES: The minutes from the previous meeting were noted but could not be approved without a quorum. There was a correction with the spelling of Cherrie's name. There was an agenda correction in wording from vice president to vice chair. The election could not take place because there was not a quorum present.

RTC CHAIR REPORT: Linda showed the newsletter on the ICN page and gave a synopsis of the letter. She also gave the quarterly status report. She encouraged the members to go to the web page and check these reports out.

http://www.icn.state.ia.us/aboutus/press_room/newsletters/2013/Jan_Feb13Newsletter.pdf

ETC REPORT: Darlas Shockley reported on the December 2012 ETC Meeting:

The ETC role and mission were stated and emphasized for members. It's been 20 years since IHCC has had their first ICN session. Last May, RTC reporting changed. They now need the tracking reports from the schedulers, AEA's and tech departments. They wanted more accountability. The RTC's are required to meet twice a year. There are currently only 8 vacant memberships statewide. IHCC Region XV has a full membership board. Without the tracking report and meeting requirements complete, regions will have their funding withheld. The ETC is discussing a future joint meeting between the different groups. (ETC, RTC, Schedulers, etc) The status of the sale/lease proposition can be found on the internet database page. The state is moving to video conferencing. The room conversion costs from \$1k-\$30k for a room. As rooms are converted, the parts are going into a statewide parts depot for rooms that have not been converted.

BTOP(Broadband Tech Opportunities Program) has seen an internet demand increase of 200% Most of this increase is because many school districts are implementing the 1 to 1 computer program.

TECHNICAL REPORT: Don Yoho continues to work as Region XV's tech person. They have been setting up the IP address equipment in Ott.6. Testing starts on Monday, 1/28/2013. IHCC will start using the system as soon as they are assured it will work. The Vbrick equipment is getting old and it is hoped by replacing it with this system that sessions will be smoother.

SCHEDULER'S REPORT: following is Cherrie' Gladden's (Region XV Scheduler) report.

In October, 2012 Cherrie' went through all of the account contacts in VOSS and deleted people that were no longer active contacts and added the new contacts (i.e. – principals, etc.) in VOSS which included account numbers and processed them with Julie Johnson at the ICN – this was a time consuming project, but it really needed to be updated (removed 40 names and added 9 new contacts). She forwarded each new contact a copy of the VOSS packet for their convenience. -She worked with Barb Godden at William Penn University (Barb replaced Jobi Lawrence); shortly after working with her Cherrie' received word that Barb Godden would no longer be doing the scheduling and accounts were made for Dr. Pam Martin and Scott Arnold and

forwarded on VOSS packets to them and worked with them in building their first cohort class which started on January 12, 2013.

-Cherrie' has continued to work with the high schools in building "No Transmits" – this has been going very well.

-She submit Region 15's monthly ICN Scheduler's Tracking Forms to Julie Johnson by the 10th of each month (these reports include duties that are performed by Barb Blaylock, Danna Johnson, and Cherrie'. Barb also completes the Billing Hours portion of the report). Monthly reports been filled out since July, 2012.

-Indian Hills is currently offering twelve (12) ILO classes for the Spring, 2013 term which begins February 20 – so far the following high schools are participating:

Bussey/Twin Cedars-HS; Chariton-HS; Corydon-HS; Keosauqua-HS; Ottumwa-HS; Pekin/Packwood-HS; Seymour-HS; and Sigourney-HS;

ROUNDTABLE: No one had any topics for discussion.

MEETING SCHEDULE: The next meeting will be July 2013, via ICN. All members will need to be present in order to approve the budget fy2014.

Meeting adjourned @ 4:45pm.

Barbara Blaylock
RTC